

Phase II Municipal Separate Storm Sewer System (MS4)
Annual Report Form

Cover Page

Part 1. General Information:

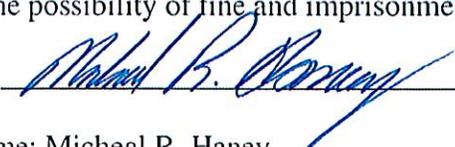
1. Permittee Name: City of Chickamauga, Georgia
2. Mailing Address: P.O. Box 69, Chickamauga, GA 30707
3. Contact Person: Micheal R. Haney, City Manager
4. E-Mail Address: cityhall@comcast.net
5. Telephone Number: 706.375.3177
6. Reporting Year (January 1–December 31): 2020

Part 2. Status of Storm Water Management Program:

1. Has your storm water management program to comply with the 2017 NPDES Permit been approved? Yes No
2. If yes, provide the approval date: N/A
3. If no, provide the date of the last submittal: June 1, 2018

Part 3. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: 

Printed Name: Micheal R. Haney

Title: City Manager Date: 2-11-21

Public Education and Outreach
Minimum Control Measure
(Table 4.2.1)

1. **BMP # 1 (Table 4.2.1, BMP #1)**

2. **BMP Title:** Brochures and Fact Sheets

3. **Provide the measurable goal from SWMP:** The City will evaluate the contents of each display at semi-annually, replacing items as needed. The number and types of educational materials distributed at the three distribution locations will be reported to EPD on an annual basis.

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: Brochures were available at City Hall and the Welcome Center throughout the year. The total number of brochures taken were counted on a monthly basis. A copy of the brochure that was distributed, as well as a table of the monthly totals is included in Appendix A-1. Only 1 brochure was distributed during 2020 as both City Hall and the Welcome Center were closed from March until the end of the reporting period due to COVID-19 restrictions.

B. Date(s) for any BMP activities completed during this reporting period: The total number of brochures taken were counted monthly.

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: A-1 Brochure; A-1 Distribution of Brochures; A-1 Brochure Memo

1. **BMP # 2 (Table 4.2.1, BMP #2)**
2. **BMP Title:** Stormwater Web Page
3. **Provide the measurable goal from SWMP:** The City will update Stormwater Web Page at least once a year. Updates may include links to other web pages, updated contact information, etc. Number of hits on the City's Stormwater Web Page as well as a description of any updates that occurred during the year.
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The site is updated quarterly and contains the most recent stormwater ordinances, updated permit requirements, general stormwater information for residents, and the City's annual Storm Water System report. The site also contains a downloadable comment/complaint form for residents' uses. The main stormwater page was visited 1354 times in 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: The website is available to residents on a continuous basis. It is reviewed quarterly for updates, and the diagnostics report to determine the number of hits is completed monthly. A copy of the current webpage content and the diagnostic report are included in Appendix A-2.
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: A-2 Stormwater Management Plan; A-2 Stormwater Website Report 2020;
A-2 Water Quality Report

Public Involvement/ Participation
Minimum Control Measure
(Table 4.2.2)

1. **BMP # 1 (Table 4.2.2, BMP #1)**
2. **BMP Title:** Cleanup/Beautification Day
3. **Provide the measurable goal from SWMP:** A minimum of one cleanup/beautification event held each year. The City will provide photographs and/or a description of each event including the number of participants and activities performed.
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: City had to cancel Clean-up Day and Recycle Day planned for April 4, 2020, due to COVID-19 restrictions.
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: City had to cancel the Clean-up Day and Recycle Day planned for April 4, 2020, due to COVID-19 restrictions. A copy of the City Council agenda and minutes for February 3, as well as a memo regarding the cancellation, are included in Appendix B-1.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: City had to cancel the Clean-up Day and Recycle Day planned for April 4, 2020, due to COVID-19 restrictions.
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: B-1 Council Agenda 02 03 2020; B-1 Council Minutes 02 03 2020; B-1 Recycle Day & Clean-up Day Memo

1. **BMP # 2 (Table 4.2.2, BMP #2)**
2. **BMP Title:** Stormwater Education Program for School Children
3. **Provide the measurable goal from SWMP:** The City will assist the school system by providing brochures, speakers, and/or funding for supplies (e.g., Enviroscape) to the Chickamauga City School System. The type of educational support provided to the school system by the City and a summary of the number of students participating in the program will be reported on an annual basis.
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: 808 students participated in the stormwater education program. The schools share stormwater management kits.
 - B. Date(s) for any BMP activities completed during this reporting period: Refer to the Chickamauga City School's schedule for 2019-2020 school year in Appendix B-2.
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it from the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: B-2 CCS Stormwater Education Report

Illicit Discharge Detection and Elimination
Minimum Control Measure
(Table 4.2.3)

1. **BMP # 1 (Table 4.2.3, BMP #1)**
2. **BMP Title: Legal Authority**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Evaluate the existing IDDE Ordinance on an annual basis and revise, if needed, to meet the City's needs. The City will submit the updated IDDE Ordinance if revised during the reporting period. If the ordinance was not modified, a memo will be submitted stating no revisions to the ordinance were required during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Ordinance Status**
 - A. Did you adopt or revise the ordinance during the reporting period? Yes No
 - B. If yes, provide the date of adoption: N/A
 - C. If the ordinance was adopted or revised during the reporting period, is a copy of the adopted ordinance attached? Yes No
 - D. If the ordinance was adopted or revised during the reporting period and a copy is not attached, explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: No revisions were made to the IDDE Ordinance.
 - B. Date(s) for any BMP activities completed during this reporting period: The ordinance was reviewed on December 5, 2020, and determined there was no need to update it during the 2020 reporting period.
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it from the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: C-1 Ordinance 221 Memo

4. **BMP # 2 (Table 4.2.3, BMP #2)**

2. **BMP Title: Outfall Map and Inventory**

5. **Provide the measurable goal from the Permit and/or approved SWMP:** The City will maintain a map and inventory showing of all outfalls within the City limits and the names and locations of all waters of the State that receive discharges from those outfalls on an annual basis. The City will provide an updated inventory and map showing all stormwater outfalls and receiving waters to the EPD an annual basis.

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

6. **Outfall Inventory**

A. Provide the number of outfalls added or deleted from the inventory during the reporting period:

Number added: 0

Number deleted: 0

B. Provide the total number of outfalls identified to date: 8

C. Is the outfall mapping completed? Yes No

D. If not, explain the reason why, and provide the status of the mapping: N/A

E. If not, provide the projected completion date: N/A

7. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

8. **Implementation Schedule**

A. BMP activities completed during this reporting period: A base map of the city has been prepared and the existing MS4 outfalls have been located and mapped.

B. Date(s) for any BMP activities completed during this reporting period: The initial MS4 outfall map was completed in June 2014. No additional MS4 outfalls have been added during this reporting.

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

9. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: C-2 Outfall Map; C-2 Outfall Inventory

10. BMP # 3 (Table 4.2.3, BMP #3)

2. **BMP Title: IDDE Plan**

11. **Provide the measurable goal from the Permit and/or approved SWMP:** City representatives will follow IDDE procedures to perform stream walks and screen at least 20% of the current outfall inventory for illicit discharges each year. A minimum of 20% of all outfalls will be screened for illicit discharges and 20% of all streams located within the City will be walked each year and all identified illicit discharges eliminated through education and/or enforcement, as needed. Copies of field inspection sheet, maps of streams, outfall screening locations and structure ID numbers, photographs, lab results and/or a description of actions taken to eliminate all identified illicit discharges will be included in each annual report submittal.

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

12. **IDDE Plan Status**

A. Provide the number of outfalls inspected during the reporting period: 8

B. What percentage of the total number of outfalls were inspected during the reporting period? 100%

C. Provide the status of the outfall screening from 2018-2022:

Year	Total Number of Outfalls	Number of Outfalls Screened	% Screened
2018	8	8	100%
2019	8	6	75%
2020	8	8	100%
2021			
2022			

D. Did you conduct any stream walks as part of your IDDE program?

Yes No

1. If yes, provide the total number of stream miles within your jurisdiction: N/A

2. Provide the number of stream miles walked during the reporting period: N/A

3. What percentage of the total number of stream miles were walked during the reporting period? N/A

E. Did you conduct stream walks for a reason other than IDDE? Yes No

1. If yes, explain the reason: N/A

2. Provide the number of stream miles walked during the reporting period: N/A

5. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

6. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City performed dry weather screening of 100% of its known outfalls during 2020. A copy of the dry weather screening reports is included in Appendix C-3.

B. Date(s) for any BMP activities completed during this reporting period: Various

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: C-3 Outfall Inspection Forms

1. **BMP # 4 (Table 4.2.3, BMP #4)**

2. **BMP Title: Education**

3. **Provide the measurable goal from the Permit and/or approved SWMP: A minimum of 20% of all businesses and industries with the potential for polluted stormwater runoff will be inspected each year. All identified pollution prevention opportunities will be documented and brought to the attention of the owner/operator. A listing of all high priority businesses, copies of all business inspection checklists as well as educational pamphlets distributed to businesses will be included in each annual report submittal.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: 100% of the City's high priority businesses were inspected during 2020. Copies of the inspection reports and pictures are included in Appendix C-4.

B. Date(s) for any BMP activities completed during this reporting period: Various

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: C-4 High Priority Business; C-4 Inspection Forms

1. **BMP # 5 (Table 4.2.3, BMP #5)**
2. **BMP Title: Complaint Response**
3. **Provide the measurable goal from the Permit and/or approved SWMP: It is the goal of City to respond to all complaints or concerns related to inadequate erosion control, flooding, illegal dumping and other stormwater pollution issues within three business days. Actions taken as a result will be tracked for internal planning and submitted to EPD on an annual basis. The City will provide a summary of all complaints or concerns received related to polluted stormwater runoff and resulting actions taken for each reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: There were no citizen complaints regarding illicit discharged received during 2020. One (1) non-stormwater discharge violation was issued on January 9, 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: Ongoing
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: C-5 IDDE Complaint Program, C-5 Illicit Discharge Violation Notice

Construction Site Storm Water Runoff Control
Minimum Control Measure
(Table 4.2.4)

1. **BMP # 1 (Table 4.2.4, BMP #1)**

2. **BMP Title: Legal Authority**

3. **Provide the measurable goal from the Permit and/or approved SWMP: Evaluate the existing Erosion and Sedimentation Control (E&SC) Ordinance on an annual basis and revise, if needed, to meet the City's needs. The City will submit a copy of the updated E&SC Ordinance or a memo stating that the ordinance was not updated.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Ordinance Status**

A. Is the construction waste requirement addressed in either your E&S or litter ordinance?
Yes No

B. If yes, which one? Litter

C. Did you adopt or revise the ordinance during the reporting period?
Yes No

D. If you are a Local Issuing Authority, you must revise your E&S Ordinance to comply with the latest revisions to the E&S Act (2015). The ordinance revision was to be completed by December 31, 2016. Have you completed the ordinance revisions?
Yes No

E. If yes, provide the date of adoption: January 5, 2018

F. If the ordinance was adopted or revised during the reporting period, is a copy of the adopted ordinance attached? Yes No

G. If the ordinance was adopted or revised during the reporting period and a copy is not attached, explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City evaluated City Ordinance 380. No revisions were made to the current Erosion and Sedimentation Control (E&SC).

B. Date(s) for any BMP activities completed during this reporting period: N/A

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: D-1 Ordinance Memo; D-1 City Ordinance 380; D-1 City Ordinance 220

1. **BMP # 2 (Table 4.2.4, BMP #2)**
2. **BMP Title: Site Plan Review Procedures**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Ensure that 100% of all erosion and sediment control plans will be submitted to GSWCC or NRCS for review and approval prior to issuance of a land disturbance permit. The City will submit a summary of all development/redevelopment project plans reviewed by GSWCC and/or NRCS and action taken for each review.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. Site Plan Review Status

A. Are you a Local Issuing Authority? Yes No

1. If yes, provide the following information for the reporting period:

Number of plans received: 1
Number of plans reviewed: 1
Number of plans approved: 1
Number of plans denied: 0

5. Documentation

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

6. Implementation Schedule

A. BMP activities completed during this reporting period: The City reviews plans and provides them to GSWCC/GACD for their review, as outlined within the City's ESPC Review Procedures. Approval of the ESPC by the GSWCC/GACD is required before issuance of a Land Disturbance Permit. One (1) set of plans was received, reviewed, and approved during 2020. One (1) Land Disturbing Permit Application was received and approved during 2020.

B. Date(s) for any BMP activities completed during this reporting period: 6/19/2020; 7/7/2020

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: D-2 Village Phase II Land Disturbing Permit Application; D-2 Village Phase II Plan Review

1. **BMP # 3 (Table 4.2.4, BMP #3)**
2. **BMP Title: Inspection Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP: 100% of all construction projects will be inspected by City staff or representatives. Each inspection will be documented. The City will submit a summary of all site inspections during the reporting period and a copy of inspection reports with each annual report.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: Two (2) ongoing construction sites were inspected a total of five (5) times during 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: 08/06/2020; 10/20/2020; 12/07/2020; 12/15/2020
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: D-3 E&S Inspection Forms

1. **BMP # 4 (Table 4.2.4, BMP #4)**
2. **BMP Title: Enforcement Procedures**
3. **Provide the measurable goal from the Permit and/or approved SWMP: 100% of all construction projects will be inspected by City staff or representatives. If a violation is suspected, it will be documented, and appropriate action taken. The City will submit a summary of all enforcement actions taken during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: There were no erosion control related complaints filed in 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: D-4 Enforcement Memo

1. **BMP # 5 (Table 4.2.4, BMP #5)**
2. **BMP Title: Complaint Response**
3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will document and take action on 100% of complaints within 3 business days of receipt. The City will provide a summary of all complaints or concerns received related to polluted stormwater runoff and resulting actions taken for each reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: There were no complaints during 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: D-5 Complaint Memo

1. **BMP # 6 (Table 4.2.4, BMP #6)**

2. **BMP Title: Certification**

3. **Provide the measurable goal from the Permit and/or approved SWMP: 100% of City staff or representatives responsible for plan review and/or inspections at construction sites will be trained and certified in accordance with GSWCC requirements. Summary of the number and type of current certifications held by City staff and contractors involved in plan review and site inspections.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City currently has one level 1A staff members, two level 1B staff members, and three staff members certified as MS4CECI via the NPDES Training Institute.

B. Date(s) for any BMP activities completed during this reporting period: Ongoing

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: D-6 GSWCC Certifications

Post- Construction Storm Water Management
in New Development and Redevelopment
Minimum Control Measure
(Table 4.2.5)

1. **BMP # 1 (Table 4.2.5, BMP #1)**

2. **BMP Title: Legal Authority**

3. **Provide the measurable goal from the Permit and/or approved SWMP: Evaluate the existing Post-development Stormwater Management Ordinance on an annual basis and revise, if needed, to meet the City's needs. Updated Post- development Stormwater Management Ordinance if revised during the reporting period or a memo stating that the ordinance was not modified during the reporting period.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Ordinance Status**

A. Did you adopt or revise the ordinance during the reporting period? Yes No

B. If yes, provide the date of adoption: N/A

C. Does the ordinance require development in accordance with the Georgia Stormwater Management Manual (GSMM), a local design manual, and/or the Coastal Stormwater Supplement? Yes No

D. Does the ordinance adopt the performance standards in the 2016 GSMM?
Yes No

E. The adoption of the performance standards in the 2016 GSMM was required by January 2, 2017. If the adoption has not occurred by this deadline date, explain why and provide the projected completion date: The City's Ordinance #222 already requires development in accordance with the latest edition if the GSMM.

F. If the ordinance was adopted or revised during the reporting period, is a copy of the adopted ordinance attached? Yes No

G. If the ordinance was adopted or revised during the reporting period and a copy is not attached, explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City reviewed its Post Construction Stormwater Management Ordinance during 2020 and determined that no update was needed to comply with the NPDES Phase II MS4 Permit.

B. Date(s) for any BMP activities completed during this reporting period: Annually

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: E-1 Ordinance Memo

1. **BMP # 2 (Table 4.2.5, BMP #2)**
2. **BMP Title: Inventory**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Maintain a current inventory and map of all public and private stormwater management control structures located within the City limits. Update the inventory at least once each year and include it in the annual report. An updated inventory and map of post-development stormwater management structures.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Inventory Status**
 - A. Provide information on the number of structures inventoried during the reporting period:
 1. Number of publicly-owned post-construction structures added: 0
 2. Number of privately-owned post-construction structures added: 0
 - B. Provide information on the number of structures identified to date:
 1. Total number of publicly-owned post-construction structures: 0
 2. Total number of privately-owned post-construction structures: 13
5. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
6. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City has an inventory of 13 private stormwater structures, and it is included in Appendix E-2. There are no publicly owned ponds.
 - B. Date(s) for any BMP activities completed during this reporting period: Ongoing
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: E-2 SW Control Structure Map; E-2 SW Control Structure Inventory

1. **BMP # 3 (Table 4.2.5, BMP #3)**
2. **BMP Title: Inspection Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Conduct inspections of all post-construction stormwater management structures included on the inventory required in Table 4.2.5, BMP #2, so that 100% of the structures are inspected within the 5-year permit term. At a minimum, 5% of the structures will be inspected annually.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. Provide the status of inspections performed between 2018-2022:

Publicly-Owned Post-Construction Structures

Year	Total Number Post Construction Structures	Number Post Construction Structures Inspected	% Inspected
2018	0	0	0
2019	0	0	0
2020			
2021			
2022			

Privately-Owned Post-Construction Structures

Year	Total Number Post Construction Structures	Number Post Construction Structures Inspected	% Inspected
2018	13	13	100
2019	13	13	100
2020			
2021			
2022			

5. Documentation
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A

6. **Implementation Schedule**

A. BMP activities completed during this reporting period: City personnel inspected 100% of the stormwater control structures (13 ponds) during 2020.

B. Date(s) for any BMP activities completed during this reporting period: N/A.

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: E-3 Pond Inspection Forms

1. **BMP # 4 (Table 4.2.5, BMP #4)**
2. **BMP Title: Maintenance Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP:** The City will require signed, notarized, and recorded maintenance agreements for all new/retrofitted stormwater management control structures. The City will also perform maintenance of all publicly- owned stormwater management control structures, as needed, and send letters to all owners/operators of all privately-owned structures requiring maintenance. The City will provide a list of public and private structures maintained during the reporting period. Also submitted will be the total number and copies of executed maintenance agreements obtained during the reporting period.
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period?:
 1. Maintenance of permittee-owned structures: Yes No
 2. Maintenance conducted by permittee on privately-owned structures or publicly-owned by other entities: Yes No NA
 3. Summary list of maintenance agreements: Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City received one (1) maintenance agreements in 2020. No ponds were maintained by the City, nor other entities, during 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: 12/14/2020
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: E-4 Maintenance Agreement Memo; E-4 The Village Phase II Long Term Maintenance Agreement; E-4 Maintenance Agreement Summary List

1. **BMP # 5 (Table 4.2.5, BMP #5)**
2. **BMP Title: GI/LID Structure Inventory**
3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will maintain a current inventory of water quality-related GI/LID structures located within the City limits. An updated GI/LID inventory, including those structures added during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: There are currently no GI/LID structures within the City.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: E-5 GI LID Inventory Memo

1. **BMP # 6 (Table 4.2.5, BMP #6)**
2. **BMP Title: GI/LID Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP:** The City will develop a program for inspection and maintenance of the GI/LID structures, including publicly owned structures, and privately-owned non-residential structures. The City will submit the updated GI/LID inspection and maintenance program if revised starting with the 2020 reporting period and continue with each subsequent annual report.
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Program Development**
 - A. Has the GI/LID Program development been completed? Yes No

Note: For existing permittees, the deadline is February 15, 2020. For new permittees, the deadline is within 3 years of designation.
5. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
6. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City developed a GI/LID Program.
 - B. Date(s) for any BMP activities completed during this reporting period: 2/15/2020
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
7. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: E-6 GI LID Plan; E-6 GI LID O&M

1. **BMP # 7 (Table 4.2.5, BMP #7)**
2. **BMP Title: GI/LID Inspection and Maintenance Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will inspect 100% of all inventoried GI/LID structures over a 5-year period. The number of inspections, including owner name and location, will be provided with each annual report. The City will also include the number of structures maintained during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: There are no GI/LID structures within City limits.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: E-7 GI LID Inspection Memo

Pollution Prevention/ Good Housekeeping
for Municipal Operations
Minimum Control Measure
(Table 4.2.6)

1. **BMP # 1 (Table 4.2.6, BMP #1)**

2. **BMP Title: MS4 Control Structure Inventory and Map**

3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will maintain a current inventory and map of the MS4 control structures. At a minimum, the inventory and map must include catch basins, ditches (miles or linear feet), detention/retention ponds, and storm drain lines (miles or linear feet). (a) A current inventory of storm sewer system infrastructure; (b) The number and type of new structures added during the reporting period; and (c) Maps of the storm sewer system.**

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Inventory and Map Status**

A. Provide the number of structures inventoried and mapped during the reporting period:

1. Number of catch basins added: 0
2. Number of ditches added (state if miles or linear feet): 0
3. Number of publicly-owned detention/retention ponds added: 0
4. Number of storm drain lines added (state if miles or linear feet): 0

B. Provide the number of structures inventoried and mapped to date:

1. Total number of catch basins: 20
2. Total number of ditches (state if miles or linear feet): 9,065 LF
3. Total number of publicly-owned detention/retention ponds: 0
4. Total number of storm drain lines (state if miles or linear feet): 4,850 LF

5. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

6. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City created an MS4 inventory table and map, with known structures. The documentation is included in Appendix F-1.

B. Date(s) for any BMP activities completed during this reporting period: Ongoing

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-1 MS4 Structure Map; F-1 MS4 Inventory

1. **BMP # 2 (Table 4.2.6, BMP #2)**
2. **BMP Title: MS4 Inspection Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Inspection results for a minimum of 20% of all stormwater control structures (e.g., detention ponds, catch basins, pipes and ditches) during the reporting period. The number and percentage of structures inspected, and results of each inspection performed during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. Provide the status of inspections performed between 2018-2022:

Catch Basins

Year	Total Number Catch Basins	Number Catch Basins Inspected	% Inspected
2018	20	16	80
2019	20	16	80
2020	20	20	100
2021			
2022			

Pipes

Year	Total Pipes Number or Length (specify ft. or miles)	Number of Pipes or Length Inspected (specify ft. or miles)	% Inspected
2018	4851 LF	977 LF	20.1
2019	4851 LF	980 LF	20.2
2020	4851 LF	4851 LF	100
2021			
2022			

Ditches

Year	Total Ditches Number or Length (specify ft. or miles)	Number of Ditches or Length Inspected (specify ft. or miles)	% Inspected
2018	9065 LF	1817 LF	20.0
2019	9065 LF	1822 LF	20.1
2020	9065 LF	9065 LF	100
2021			
2022			

Publicly-Owned Detention/Retention Ponds

Year	Total Number Structures	Number Structures Inspected	% Inspected
2018	0	0	0
2019	0	0	0
2020	0	0	0
2021			
2022			

5. Documentation

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

6. Implementation Schedule

A. BMP activities completed during this reporting period: See tables above for inspected items during reporting period.

B. Date(s) for any BMP activities completed during this reporting period: Various

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. BMP Effectiveness

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-2 MS4 Inspection Notes

1. **BMP # 3 (Table 4.2.6, BMP #3)**
2. **BMP Title: MS4 Maintenance Program**
3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will perform maintenance on public MS4 control structures and infrastructure and document all results. The City will provide work orders for all public stormwater facilities and infrastructure that were maintained.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City performed maintenance on drainage system components (ditches, pipes, and inlets) within the MS4 during the reporting period. 371 work orders were generated during 2020. Some work orders consisted of multiple maintenance actions; thus, the number of maintenance actions exceeds the number of work orders generated. Maintenance is recorded with the City's work order system, and copies of the work order are included in Appendix F-3.
 - B. Date(s) for any BMP activities completed during this reporting period: Various
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-3 Work Order Summary; F-3 Work Order Forms

1. **BMP # 4 (Table 4.2.6, BMP #4)**
2. **BMP Title: Street and Parking Lot Cleaning**
3. **Provide the measurable goal from the Permit and/or approved SWMP: All street and parking lot litter and other materials removed by City workers will be documented and reported on an annual basis. A summary with amounts of street and parking lot litter and other materials removed and properly disposed by City workers during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City performed regular street and parking lot litter cleanup throughout the MS4 reporting period. A disposal summary and landfill bills are included in Appendix F-4.
 - B. Date(s) for any BMP activities completed during this reporting period: Various
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: F-4 Landfill Bills; F-4 Disposal Summary

1. **BMP # 5 (Table 4.2.6, BMP #5)**
2. **BMP Title: Employee Training**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Every employee involved in the implementation of the City's Stormwater Program will attend at least one training course by December 31st of each year. A summary listing the names of employees who received training as well as the date(s) and description of training(s) received during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: The City did not hold a training class for employees during 2020 due to COVID-19 restrictions.
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: The City did not hold a training class for employees during 2020 due to COVID-19 restrictions.
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City did not hold a training class for employees during 2020 due to COVID-19 restrictions.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-5 Training Memo

1. **BMP # 6 (Table 4.2.6, BMP #6)**

2. **BMP Title: Waste Disposal**

3. **Provide the measurable goal from the Permit and/or approved SWMP:** The City will implement procedures regarding the proper disposal of waste removed from the MS4. A summary of the amount, type and final location of all waste collected from the City streets, parks and MS4 during the reporting period.

A. Did you comply with the measurable goal? Yes No

B. If not, explain why you did not comply with the measurable goal: N/A

4. **Documentation**

A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No

B. If not, please explain why: N/A

5. **Implementation Schedule**

A. BMP activities completed during this reporting period: The City has continued to use its street vacuum truck to collect leaves and litter from the ditches and roadsides. Vegetation that's collected is turned to mulch and litter is properly disposed of at a landfill. See landfill statements in Appendix F-6.

B. Date(s) for any BMP activities completed during this reporting period: Various

C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

6. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-6 Landfill Scale Tickets

1. **BMP # 7 (Table 4.2.6, BMP #7)**
2. **BMP Title: New Flood Management Projects**
3. **Provide the measurable goal from the Permit and/or approved SWMP: Ensure proposed flood management projects are assessed for water quality impacts during the design phase using the current Georgia Stormwater Management Manual (GSMM). The City will report the number of municipal flood management project plans assessed for water quality impacts during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: Two (2) sets of plans were reviewed during 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: N/A
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No
 - D. If yes, please explain: N/A

Attachments: F-7 Village Phase II Checklist; F-7 Wendy's Restaurant Checklist

1. **BMP # 8 (Table 4.2.6, BMP #8)**
2. **BMP Title: Existing Flood Management Projects**
3. **Provide the measurable goal from the Permit and/or approved SWMP: The City will conduct an assessment of existing publicly-owned flood management projects for potential retrofitting to address water quality impacts in accordance with the procedures in the SWMP. Information on any assessment activities conducted during the reporting period will be submitted in each annual report. Provide information on any assessment activities conducted and a description of all improvements made to existing and proposed structures that occurred during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
5. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: One (1) existing flood management project was assessed during 2020.
 - B. Date(s) for any BMP activities completed during this reporting period: 12/15/2020
 - C. Did you comply with the implementation schedule in the SWMP? Yes No
 - D. If not, please explain why: N/A
6. **BMP Effectiveness**
 - A. Do you consider this BMP to be effective? Yes No
 - B. Do you plan to continue with implementation of this BMP or revise it in the SWMP? Continue Revise
 - C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-8 Existing Flood Management Assessment Form

1. **BMP # 9 (Table 4.2.6, BMP #9)**
2. **BMP Title: Municipal Facilities**
3. **Provide the measurable goal from the Permit and/or approved SWMP: 100% of all pollutant generating municipal facilities and operations will be evaluated at least once every 5-year to identify opportunities to reduce/eliminate polluted stormwater runoff. All results will be documented and used to generate work orders for required maintenance activities and to plan future training programs for long-term compliance. An inventory of all municipal facilities with the potential to cause pollution and the results of all inspections conducted during the reporting period.**
 - A. Did you comply with the measurable goal? Yes No
 - B. If not, explain why you did not comply with the measurable goal: N/A
4. **Inventory and Inspection**
 - A. Inventory
 1. Was an inventory of municipal facilities with the potential to cause pollution updated during the reporting period? Yes No
 2. A copy of the inventory must be submitted with the annual report. Is the inventory attached? Yes No
 3. If the inventory is not attached, explain why: N/A
 - B. Inspection
 1. Provide the total number of municipal facilities on the inventory: 2
 2. Provide the number of municipal facilities inspected during the reporting period: 2
5. **Documentation**
 - A. Did you attach documentation of the BMP activities completed during the reporting period? Yes No
 - B. If not, please explain why: N/A
6. **Implementation Schedule**
 - A. BMP activities completed during this reporting period: The City maintained an inventory of its municipal facilities with the potential to cause pollution: 1) Equipment Yard at City Hall, 103 Crittenden Ave and 2) Truck and equipment yard beyond old City Hall at 240 Cove Road. Each facility was inspected during 2020. The inspection reports are included in Appendix F-9.
 - B. Date(s) for any BMP activities completed during this reporting period: See attached inspection forms.
 - C. Did you comply with the implementation schedule in the SWMP? Yes No

D. If not, please explain why: N/A

7. **BMP Effectiveness**

A. Do you consider this BMP to be effective? Yes No

B. Do you plan to continue with implementation of this BMP or revise it in the SWMP?
Continue Revise

C. Do you plan to revise the BMP description, implementation schedule, or measurable goal for this BMP? Yes No

D. If yes, please explain: N/A

Attachments: F-9 Municipal Facility Inventory; F-9 Municipal Facility Inspection Forms

Enforcement Response Plan
Section 4.3

1. You were required to develop an Enforcement Response Plan (ERP) and submit the document to EPD. Have you completed ERP development? Yes No
2. If yes, provide the date of submittal to EPD: 11/1/2015
3. If no, explain the reason for the delay and provide the status of the ERP development: N/A

Impaired Waters
Section 4.4

1. You are required to develop either an Impaired Waters Plan (population <10,000) or a Monitoring and Implementation Plan (population >10,000). Check which one you are required to develop:

 Impaired Waters Plan
 Monitoring and Implementation Plan

2. For existing permittees, you were required to submit the relevant Plan to EPD by February 15, 2015. For new permittees (designated on March 7, 2014), you were required to submit the relevant Plan by February 15, 2018. Have you completed development of the Plan?
Yes No

3. If yes, provide the date of submittal to EPD: N/A

4. If no, provide the status of the Plan development: The City does not currently have any waterways listed on the 305(b)/303(d) list.

5. You are required to check the latest 305(b)/303(d) list to determine if newly listed waters are within your jurisdiction. Have you reviewed this list? Yes No

6. If newly listed waters have been identified, you must revise your Plan. If a Plan revision is required, provide the status and the projected date for submittal to EPD: N/A

Sharing Responsibility
Section 4.5

1. Are you sharing responsibility for implementation of any part of the SWMP with another entity? Yes No
2. If yes, provide the name of the entity: [Click here to enter text.](#)
3. Are you performing tasks for another entity? Yes No
4. Is another entity is performing tasks on your behalf? Yes No
5. If you answered “Yes” to either question #3 or #4, describe what tasks are being performed by which entity: [Click here to enter text.](#)
6. You must provide a copy of a signed intergovernmental agreement. Was an agreement included with the SWMP? Yes No